

Oya No Kai
Board Meeting Minutes
Tuesday, September 23, 2008

Board members present: John Baumgardner, Maya Mori, Sarah Stephens, Julie Nieman, Cathy Zaerr, Angie Tomlinson, Aimee Virnig, Kurt Lootens

The meeting was called to order at 7:09 pm, and was held at Caldera Restaurant.

Meeting minutes from August were reviewed and approved with changes. (7-0)

Intern Night: December 12. This event is being planned in conjunction with the PTA craft night. Middle school and high school will be invited. Interns may possibly run craft tables, do book readings in the library, and introduce themselves. There will be a host family information table (Melissa Clark).

CC/Scrip fees: Oya No Kai incurred over \$7,000 in credit card fees for the scrip program last year. How can we decrease that number? Proposal: First, we will try to inform buyers that a check doesn't cost us anything as opposed to 2 1/2% per order that the credit card run does. Secondly, we will add a line item to the order form that allows buyers to cover the cost of the credit card per order. Lastly, we will allocate the charges across the class accounts based on the percentage of orders. Julie will work on this, and we will review it in six months. (February). (7-0)

Fill vacant board position: Sarah nominated, and Julie seconded Aimee Virnig to fill the empty board position. (7-0)

Fifth Grade Events: November 15th. Looking for a master of ceremonies. Sarah will post a "Sponsor an intern" on the list serv. There should be a public aspect to the "paddle raise".

Volunteer recruitment: Maya has a possible T-shirt person, and we are still looking into someone for the Grant ice cream social.

Taiko Concert: PTA might want to take this back. Cathy will talk to Jeanne Kaliszewski about more details.

Hana Dolls: We are not in the position to allocate \$3,000 for the collection.

Laptop Security: We plan to encrypt credit card file, USB drives. Kurt will look into it. We may buy a safe, around \$400, for Scrip.

Business items: three items

1. Renewing business license, due Oct. 8th. John will get information to Julie.
2. Annual report, due January
3. Tax issue- to Doug

Budget: Julie passed out current working budget. Aimee made a motion, seconded by Sarah, to approve budget next month (October). Motion passed: 8-0.