

Oya No Kai  
Board Meeting Minutes  
Tuesday, August 26, 2008

Board members present: Kurt Lootens, Aimee Virnig, Julie Nieman, Holly Watson, John Baumgardner, Maya Mori, Sarah Stephens, Cathy Zaerr, Angie Tomlinson

Guest: Jean Mittelstaedt

The meeting was called to order at 6:57 pm and was held at the home of Kurt Lootens.

Meeting minutes from May and July were reviewed and approved. (8-0)

**Oya No Kai website:** Jean Mittelstaedt

Jean is working on updates for the website. She would appreciate new content. She culls information from listserv postings, items sent directly to her, and news from the Shinbun and Mt. Tabor newsletters. Master calendar and November 15<sup>th</sup> event donation page can be added to site. Send items directly to Jean- [webmaster@OyaNoKai.org](mailto:webmaster@OyaNoKai.org). Also, check the site areas for which you are responsible and send replacement content to her. Jean has also designed a new home page.

**Budget:** Budget discussion began. We will meet at John's office on Sept. 10<sup>th</sup> to continue. Aimee moved to postpone passing the budget until our September meeting. Sarah seconded. Motion passed. (9-0).

**Fifth grade committee:** (Aimee)

Oaks Park event is Sept. 14<sup>th</sup>, noon to five. A deposit check for \$1,350 is needed.  
November 15<sup>th</sup> event: one hour long program including a history of the JMP.

**Calendar:** (Sarah and Maya)

Posted on the website, the new calendar includes scrip dates, exchanges and cultural events.

**Intern housing:** Update is coming.

**Fund raising:** Gift wrap sales- aiming for \$10,000 to help fund homework club and intern fund.

**Volunteer opportunities:** We need 1) directory person, 2) T-shirt people, 3) Mt. Tabor and Grant ice cream social people.

**New grant:** John passed out copies of Portland Roadmap to Superior Proficiency: Making Secondary Immersion Work. Questions can go through John.

**Film Festival:** (Angie?) February

**Formation of Communication committee:** Umbrella committee for directory, website, newsletter.

Requests: Please send out garden updates to Mt. Tabor and Grant as well as Richmond. Recruit a student member for the board.

Meeting adjourned at 9:20 pm. Next meeting will be September 23, location TBA.

