

Oya No Kai

Board Meeting minutes

Tuesday, April 28, 2009

Board members present: Sarah Stephens, Alison Walcott, Maya Mori, John Baumgardner, Aimee Virnig, Kurt Lootens, Julie Nieman, Cathy Zaerr

The meeting was called to order at 7:00 pm and was held at Coopers Coffee. Meeting minutes from March were reviewed and approved with corrections.

**Financial report:** The Columbia account is closed and the moneys moved to Wells Fargo. We are slightly over budget on HW club and need to look into next year's situation when the third grade class will be doubled. A small parent payment option is being considered for next year's attendees. Seitokai received a \$250 grant for their May 17<sup>th</sup> "Welcome to Grant" party.

**SCRIP:** (presented by Maya, acting for Carrie Sherrill) Carrie and others suggest having SCRIP profits going solely for the exchange (not to Richmond Foundation or PTA, and they are on board with this change, but still including Mt. Tabor PTA). Carrie will sell left-over SCRIP on Wednesday mornings near the Coffee Ladies. SCRIP is running out of envelopes, and Carrie would like to redesign the envelopes to fit the new streamlined message. The board supports Carrie and these changes to be implemented fall of 2009.

**T-shirts and other merchandise:** (presented by Maya, acting for Kari Shawen and Jackie Ravarra). Aluminum water bottles will be ordered with Maiko Handa's design and will possibly be reordered in the fall with an additional design aimed at boys. John will find out if we are JMP (we are not). T-shirt designs will be discussed and voted on at the next meeting.

**Old business:** Future board members needed. John will send out an email asking for interested candidates. Angie will not run again. What we are seeking: Japanese speaker, membership/CD drive chair, someone to work on the membership brochure and help compiling the alumni database. Maya can't do Communications Chair in addition to Intern Coordinator, although she will do directory for fall of '09. Alison will do Oshirashe .

**Wireless credit card machine:** We need one for SCRIP, trip deposits, auction, etc. Maya has a lead on an Apreva model with a cost of \$400 and \$15 monthly fee. Julie and Aimee will look at more options. There will be an email vote in one week pending research.

**CD membership drive:** Maya showed us Maiko Handa's cover art. The cover will state, "ONK – supporting interns and cultural exchange.

**Spring Festival:** Please sign up for a shift. Our table will be near Foundation, 5<sup>th</sup> grade. We are asking High school students to volunteer for a shift as well.

**Grant Seitokai Party:** Please RSVP and attend if possible. ONK granted \$250 for party costs.

Fifth grade exchange: John will follow up with family regarding the allergy situation.

ONK dinner: Proposal- Pre-K through 12<sup>th</sup> grade event, benefiting intern fund, 5<sup>th</sup> grade scholarship and trip expenses, and 8<sup>th</sup> grade trip (trip director and basic expenses). Cynthia Gilliam supports this auction. It will be marketed as the 20<sup>th</sup> year celebration . Concerns: how the money will be allocated, and how to keep up the momentum for this type of event in years to come. Vote: yes (7) no (0) abstain (1).

**Interns:** The interns are all here except for 8<sup>th</sup> grade, who is in Japan with the 8<sup>th</sup> grade exchange. The April 17<sup>th</sup> orientation went well. There will be a host family party on May 17<sup>th</sup>. Tutoring requests go through Maya, who is working hard to keep it balanced. ESL classes have begun on Mondays at 4-5:30, with Michael Walcott and Jennifer Synder as teachers. All interns are going to Westwind. Participation in Kurabu is expected.

**Communications:** Alison is moving forward with Constant Contact.

**5<sup>th</sup> grade exchange:** Planning is going well. Cultural series has begun.

**8<sup>th</sup> grade exchange:** Currently in Japan! They will return on May 5<sup>th</sup>.

**Westwind:** Sold out. Jennifer Lootens is holding a planning meeting on May 3<sup>rd</sup>. A possible second weekend in October is being considered. Angie T. is looking into possibilities with Camp Collins.

**New Business:** the FLAP Grant meeting is planned for Wednesday May 13<sup>th</sup> at Grant High School, 6:30-8:00 pm. John will send out email reminders. Please talk up this event. John has been contacted by a former student who is exploring opportunities to teach English to children. Alison is moving ahead with plans for the Read-a-thon in September. Ten percent of profit will go to ONK, with the rest going to class funds.

Meeting was adjourned at 9:04 pm. Our next meeting is planned for May 26<sup>th</sup>. There is also a joint ONK/PTA general meeting planned for Thursday, May 28<sup>th</sup>.

Respectfully submitted,

Cathy Zaerr, secretary