

Oya No Kai
Board Meeting Minutes (Draft 1)
Tuesday, February 26, 2008

Board members present: Holly Watson, Cathrine Collins, Aimee Virnig, Cathy Zaerr, John Baumgardner, Sarah Stephens, Kurt Lootens

The meeting was called to order at 7:12 pm, and was held at Mt. Tabor Middle School.

The meeting minutes from January were reviewed. John made a motion, seconded by Cathrine, to approve the minutes with changes. Motion was accepted and minutes approved. (6-0)

Sarah passed around the books for signing that will be given to the interns as good-bye gifts. The books cost \$180 and Sarah used Powell's scrip cards for their purchase.

Financials: Keiko Lull and Cathrine have met several times and are going back to correctly fill in the gaps in the budget. Some items are caught up to November. There are still some questions about scrip to be discussed. Keiko is getting up to speed on JMP lingo/procedures.

Assets: Keiko and Cathrine are making sure class funds are accurate. Then we will find out what is left over as discretionary. At the next meeting, we will have a good sense of where we are.

Copier funds: \$800- Richmond has made a request for money in the same amount as last year, just earlier in the year. Approved: (7-0).

Homework club: waiting for real numbers to process teacher's pay.

Foundation scrip: when total is available at next meeting, Oya No Kai will write a check.

Garden check: remaining garden funds are the first priority for check writing

Foundation request: Oya No Kai is supportive of the Richmond Foundation. When OYN budget is more clear, request will be discussed.

Committee reports:

Kurabu -pre-planning stage. Holly is meeting with Niji and Cathy, and contacting Cathrine and Peter for information.

Mt. Tabor: Melanie Scheuermann is a site council representative.

Oya No Kai had been asked to pick up extra pay for teachers going on trip. ONK is waiting for specific numbers. Trip is April 21-May 5.

Talent Show- April 10th

Grant: AP test-two students passed last year. Intern is not teaching in one class. Grant had its open house for 8th graders. Concerns were shared about behavior issues.

Old Business:

Open board position: Keiko Lull will take on the bookkeeping piece, and will not join the board. Cathrine made a motion that ONK will not fill Kimi's position (she's

irreplaceable) at this time. Kurt seconded. Approved (7-0).
Four positions are coming open in May: Cathrine, John, Kurt, and Kimi
Scrip position will be open.

New Business:

Camp Westwind-

1. rice cooker. Jennifer Lootens emailed and suggested buying a large, commercial rice cooker wholesale through Anzen, etc. The price range is \$150-200. John proposed to budget up to \$300 for the rice cooker, seconded by Cathy. Approved: (7-0).
2. There will be spots reserved for interns and volunteers.
3. Allowed attendees- Last year there was not enough space. Who gets first preference? Motion: Attendance limited to prior or current JMP families. first come, first served. Kurt made the motion, seconded by Holly. Approved: (7-0).

Intern Parties- Sarah

12 of 14 interns selected so far. We're waiting for the completion of paperwork. Cathrine brought up that current interns would like to contact new interns to answer questions, welcome them, etc. She has arranged with Derrick Bennett, of Nipon express, to help ship interns' personal items home at a reduced rate. Cathrine will send an email to interns explaining this.

Saturday, March 1st- intern party at John's house.

Monday, March 10th- intern thank you party at Richmond, for interns, host families, and anyone else who would like to attend. Dessert served, 7-8 pm. Host families will receive a JMP tote bag as a gift. (I'm writing this after the party; it was great! Thank you, Sarah.)
Incoming interns' welcome party- date and location to be determined. The tea house at the Japanese Garden is booked solid this Spring.

Meeting ended at 9:08 pm. Our next meeting is planned for March 18th, 6:45-9:00 pm at the home of Aimee Virnig.

Respectfully submitted,
Cathy Zaerr