

Oya No Kai

Board Meeting Minutes

Tuesday, February 3, 2009

Board members present: Sarah Stephens, Maya Mori, Cathy Zaerr, Angie Tomlinson, Julie Nieman, John Baumgardner, Alison Walcott, Kurt Lootens

The meeting was called to order at 7:10 pm and was held at Sckavone's Restaurant. Meeting minutes from November were reviewed and approved with corrections (7-0).

Financial report: Julie has uncovered some unpaid bills from PPS for teacher planning days. (2006, 2008). John will talk to Matt to see if in the future the FLAP grant can cover these expenses.

Julie pointed out that we are carrying some risk with both the Scrip inventory and in that the Columbia Funds account is not FDIC insured. Julie proposed, and Alison seconded, the motion for John to close the account and open an insured account with Wells Fargo (8-0).

Julie will bill directory advertisers who have not yet paid. Julie will file an annual report. Cathy, Julie and Aimee will meet to determine that donations given on Nov. 15th were credited to the correct accounts. Julie passed out the profit/loss detail for Nov/Dec 2008. Please email Julie with discrepancies.

Fifth grade exchange: (John) Our trip director is no longer working for PPS and is not available for the trip. As of Feb. 3rd, the exchange is still a PPS trip. Parents are looking at three options with varying itineraries. Twenty-two students are planning on attending.

Samaura school visitors: We will pay for visitors and host families at the ice skating party. Sarah and Maya are leading the downtown tour. John will get bus tickets. The interns are participating in various activities.

Intern update: (Sarah) The intern farewell party is planned for 2 pm, March 8th, at the Japanese Garden. March 5th is the tentative date for the joint PTA/ONK meeting. Please send intern photographs to Alison for a slide show. We are in need of a person to take the task of buying bus passes. Melissa Gorgon Clark will be hosting a few get-togethers for prospective host families. We have five families so far.

Kurabu: Registration forms will be going out in early March. Dates are: June29-July 24.

Spring Festival: May 16th. We will have our usual table for selling t-shirts. Grant High School students will be invited to help at the ONK and Kurabu table.

Camp Westwind: Kurt will get Julie the information needed to make our deposit. We are considering having the same fundraiser as last year where donors get to pick their site.

Intern CD recording: (Maya) Recording is scheduled for Feb. 21st. Rate is \$25 an hour. They will record 7-8 songs. Julie will ask for a bid for the creation of CDs(400-500 copies). Kurt has a burner. Production costs will be covered by the profit made from the directory. Maiko will be asked to design cover. Selling price will be determined.

Oshirase: (Maya and Alison) Please look at older versions and give feed back to Maya and Alison. Future versions will be online.

Website: Maya will work with Jean Mittelstaedt.

Fashion show: (Alison) The date will be towards the end of May. The venue is the Someday Lounge. Three designers have agreed to participate so far. Videographer and D-J are set. The show will highlight street fashion and include break dancing.

Film Festival: no updates

Mystery mail: Some bank statements were delayed in getting to the mail box. No one knows why. Also, be on the look-out for a check from the Oregon Community Foundation.

Miscellaneous: the Sappora Sister-City association is looking for board members. The City of Lake Oswego is putting on a Japanese market on Feb. 28th. Shall we have a table? Cathy will let Page-sensei know about student opportunities to help (Spring Festival, Kurabu, data-input,etc.)

Final Budget items: The fifth grade class is expecting a need for three scholarships, and the eighth grade two and a half. John B. could put together a Saki/Soak fundraiser to raise half the money needed. We also agreed to put \$500 into the budget for classroom expenses. Julie will send out a budget for email discussion.

Our next meeting is planned for Feb. 24th, 6:45 pm, at Cathy's house.

Respectfully submitted,

Cathy Zaerr