

Oya No Kai Board Meetin

January 26, 2010

Board members present: Sarah Stephens, Maya Mori, Julie Nieman, Melissa Gorgon-Clark, John Baumgardner, Theresa Schultz, Kurt Lootens, Alison Walcott

Meeting was called to order at 7:07pm and was held at the home of Sarah Stephens.

I. Minutes were reviewed. John moved to pass the minutes, Theresa seconded the motion. Minutes were passed

II. Membership drive-Maya was unable to get class lists from Kristina because of privacy laws. This makes it difficult to distribute the cd's to the students. It was suggest that since we have a surplus it was agreed to give cd's to everyone. Theresa offered to revise the letter to address the current need. The plan is to have this done before the Intern Appreciation night on March 4.

III. Intern Appreciation will be held March 4th in the Richmond Cafeteria. It is a time to thank the interns and host families. Richmond will be sponsoring their own intern appreciation on March 5th during the school day. We will be purchasing a small gift. Last year it was Pink Martini CD's bought on Amazon.

IV. Interns for next academic year- We have 16 confirmed interns that will be placed in the following schools: 13 Richmond, 2 Mt. Tabot and 1 at Grant. If we have the additional three, there will be one in each school.

Important dates

- 2/8- the Japanese teachers and Michael B. will make classroom assignments
- 2/12- Host family assignments will be finalized
- 3/6- Skype orientation with Michael B. and Interns in Japan
- 3/10- Host family orientation
- 4/5- Intern orientation

V. ESL- Maya has been informed by Jennifer that she will not be available to teach the ESL class next year. Michael W. sent a list of recommendations for ESL. It is suggested that the class needs to be restructured. Interns need to make a commitment to attend the classes. Maya was going to check whether or not ESL is a ISEC requirement.

VI. Super Green team inquiry- The SGT wrote a proposal to try to get a teacher to work in the gardens. SGT think it unlikely that the proposal will be approved. As a second option, they contacted Maya to see if they helped to fund an Intern, would we assign one to the garden. Bev is adamantly opposed to this option. It was agreed that the interns should be for academic support and this request is beyond the scope of our mission. Theresa pointed out that the SGT needs someone to develop curriculum for learning and that this would not be an appropriate job for an Intern.

VII. Kurabu- Two years ago the interns were given \$600 for their work with Kurabu. This year's interns came in expecting payment. It appears that Niji told the interns they would be paid. Because of tax liability this issue was discussed. Since we pay the interns for homework club, we are exceeding the tax exempt \$600. Julie needs copies of the 1099 by the end of week.

VIII. Host families- We have enough families for the spring. Melissa also has a couple on the waiting list for the fall. It worked really well to have the teachers make an appeal at the New

Year's celebration. The teachers will talk about interns at curriculum night in the Fall. Melissa got Bento working. There are 5 licenses.

IX. Cultural Exchanges: Theresa is replacing John as ONK liason to the 5th grade trip. Through planning this year it has becoming increasingly apparent that we need to update the manual. To ensure this is done properly, Theresa proposed that we consult a Lawyer who specifically with non-profits. Sarah suggest we contact TACS (tacs.org)

X. Flap grant- John assisted in organizing homestays for students from Sapporto. There is another group coming in March that are winners of a speech contest. There will be a general information meeting in a few weeks.

XI. Highschool redesign- There were 3 meetings specifically planned to address the issue of the immersion programs. On Thursday, January 28th the JMP principals will be attending the meeting at Mt. Tabor. John emphasized that no decision has been made.

XII. Budget- Julie presented the buget

XIII. Database question- Kristina Kallen asked Maya for the listserve addresses. Maya was asking whether this is something we should do. It was agreed that we should not share this information as we explicitly state that we won't in the release letters to parents. The point might be moot as Kristina was going to contact Jean.

XIV. Fundraising

* Fashion Show- Desiree Miller has agreed to chair this project. The tentative plan is to have the show in May. She is in consultation with someone about the venue, designers, and performers. It was suggested that we try to combine this with Spring festival.

* Cookbook- Emi Avondstandt was looking to make a cookbook with recipes for host families. The recipes would be ones submitted by interns and host families. It was agreed that should open it up to more people and then sale it as a fundraiser. Theresa can get a quote and Maya said we may be able to get a discount from Col-Tab. Melissa said she was willing to help.

* T-shirts- A t-shirt contest will be held to decide the design for the next t-shirts. We will solicit designs from the community. The top three will be on display at the Spring festival and a vote will be held.

* Scrip- Carrie Sherill received no response in finding a replacement. The board will send out a special request.

XV. Constant Contact- We will send out a special newsletter detailing our needs: Help with the directory, scrip, translators, t-shirt designers, non-profit cpa

XVI. Camp Collins: Maya has been in contact with Sarah LaPointe. Ritsuko has been organizing with Grant students. An email will be sent out soon with more information.

Minutes recorded by Alison Walcott